



Horizons Regional Council

The Pat Kelly Enviroschools Action Fund

Application Form 2024-25

Applicant Details

Contact name of applicant:

Name of school/ECE:

Contact phone number/s:

Email address:

Postal Address:

Physical Address:

District:

- Ruapehu
- Whanganui
- Rangitikei
- Tararua
- Manawatū
- Horowhenua
- Palmerston North

This year we are offering up to \$1,000 for projects that link to the **Enviroschools kaupapa**. *(Please note you can only apply for one complete project – i.e. a composting system or a vegetable garden, not both. Do **NOT** apply for more than one project to make it up to the maximum of \$1,000. Applications received with more than one focus may not receive funding)*



Application Details

Name of project:

What are the objectives of the project?

How does the project link to the Enviroschools kaupapa?

E.g. Guiding Principles, one of the Theme Areas etc.

Budget

What is the total budget for the project? \$

What is the total amount (GST inclusive) that you are seeking from this application? *Please note you can only apply for one project.* \$

What does this funding include?

Activity	Description	Cost

Please attached quotes if relevant

Promotion and Evaluation

Are there opportunities for Horizons staff or councillors to take part in the project? Yes No

If yes, please explain:

Are there opportunities to involve local media? Yes No

If yes, please explain:

Is there any other information you believe is relevant to support your application?

Payment Details

Direct Credit Details:

Bank:

Account Name:

Account Number:

Please attach evidence of your bank account details i.e. deposit slip.

Attached

Checklist

- I have completed all sections of the application
- I have attached copies of quotes where applicable to match the breakdown of costs
- I have attached evidence of landowners' permission where applicable

Applicant's Obligations

If your application is successful you agree and acknowledge on behalf of your organisation or group, to the following:

- I agree to invoice Horizons Regional Council for the full amount by 31 December 2024.
- I agree to provide a report and photos to Horizons Regional Council by 30 June 2025.

- I agree to ensure that the grant amount and any products or services received as part of the grant will be used solely for the activities specified in this application and for no other purposes

- If the project is being carried out on land not owned by the applicant, I confirm that I have sought and received permission from the landowner to carry out planned activity

- I agree to undertake a Health and Safety Plan if required. If I'm unsure as to whether one is required, I will contact Horizons Regional Council to discuss before any work is undertaken.

Name:

School:

Signature:

Date: